

Meeting of  
Weston Village Hall Management Committee  
On Monday 17 February 2025 at 7pm

Attending: Angela Martin (Chair) Alison Elsmore (Treasurer/Secretary); Julie Gair (Minute Secretary); Derek Gair (Booking Secretary); Gail Wray (PC Representative), Jon Mayne (Health and Safety Representative), Hilary Hart attended for grant application to Football Foundation only

<b>1.0</b>	<b>AM welcomed</b> everyone to the meeting	Action
<b>2.0</b>	<b>Apologies:</b> none	
<b>3.0</b>	<b>Minutes of Previous Meeting</b> 3.1 - The minutes of the meeting held on 27 January 2025 were approved as an accurate record	
<b>4.0</b>	<b>To note any declarations of interest</b> - AE declared that she has a temporary contract of employment with Entrust	
<b>5.0</b>	<b>Matters Arising</b> 5.1 - JG and AM met to try and resolve the Village Hall FB page. It was agreed best way forward would be to delete the current FB page and create a new one 5.2 - Spare shed, roof and windows have been replaced and it will now be used for storage by D Leake 5.3 - Guttering and soffit boards - to be put on development plan for next year 5.4 - AM has still to contact D Kirby 5.5 - AE to look at TAMs system to see if she can advise on use and will also contact TAMs administrator for advice 5.6 - Request for reduction in charges; AE has fed back to both users the decision of the committee - no response from Roger Parkes following the slight reduction offered to them; U3A thanked us for considering a reduction 5.7 - Concept Environmental Risk Assessment report – AE passed over to JM	JG/AM  AE  AE  JM
<b>6.0</b>	<b>Chair's Update</b> 6.1 - There was an issue reported by the U3A table tennis group regarding the state of the floor following a weekend party booking. AM had spoken to cleaner Marg, who has offered to undertake the Monday clean at 7am if the hall has been booked out on the weekend. JG to confirm arrangements with Marg	JG

<p><b>7.0</b></p>	<p><b>Treasurer's/Secretary's Report</b></p> <p>7.1 - A full report was presented to the committee at the last meeting in January. Current account balance - £10,496, savings account balance - £26,535</p> <p>7.2 - Half the invoices for regular users have been sent</p> <p>7.3 - Support Staffordshire Village Hall s Network meeting will be held on Monday 17 March from 1-4pm, venue tbc. AE and AM to attend</p> <p>7.4 - Support Staffordshire VCSE Forum to be held on 6 March at Haughton Village Hall from 10-12 noon. Member census and directory needs to be completed. AE went through the form with committee members</p> <p>7.5 - A request has been received from the Parish Council regarding use of the VH car park when an event takes place on the Green on 1 May at 6pm. The committee approved this use, although the hall will be in use for regular users and as a polling station on this date, it was felt that the car park was large enough to cope with this request</p>	
<p><b>8.0</b></p>	<p><b>Lettings Update</b></p> <p>8.1 - Quite a few enquiries have been received. Positive feedback regarding the hall had been received from two occasional bookings in February</p>	
<p><b>9.0</b></p>	<p><b>Health and Safety</b></p> <p>9.1 - Anti vandal paint – JM to sort out when weather is warmer</p> <p>9.2 - (i) Fire signage – it was agreed that the stick-on signs are to be ordered (ii) the current muster point on information sent out to occasional users is on the Green opposite the VH. It was agreed to leave this as the muster point</p>	<p>JM JG</p>
<p><b>10.0</b></p>	<p><b>Parish Council Update</b></p> <p>10.1 - Cllr Jonathon Price attended the meeting and update members on the removal of the 2nd tier of Government and the impact this will have on Parish Councils</p> <p>10.2 - Sandon Estate have appealed regarding the refusal of planning permission</p>	
<p><b>11.0</b></p>	<p><b>Maintenance Update</b></p> <p>11.1 - nothing to report</p>	
<p><b>12.0</b></p>	<p><b>Social Events</b></p> <p>12.1 - Coffee morning the first week of February was the most successful to date and donations amounted to £82.50. Dates for March are 3rd and 17th</p> <p>12.2 - Christmas Events 2025 - Grant Thompson has been in touch. If we wanted to book Santa for Christmas 2025, the only date available is Saturday 29 November. The shopping event is scheduled for Friday 28 November and it was agreed by the committee that this date would not be changed. May need to look for an alternative Santa</p>	
<p><b>13.0</b></p>	<p><b>Any other business</b></p> <p>13.1 - AGM and Officer roles – AE is preparing reports for AGM on Tuesday 28 April 2025. Committee members were asked if they were prepared to continue in their current roles for this forthcoming year. All agreed but AM and AE are looking at only continuing for another year. Advert to be put in Compass asking for additional volunteers</p> <p>13.2 - Flooring entrance hall - committee agreed on sealant finish. JG to organise</p> <p>13.3 - Grant application Football Foundation. H Hart was present for this item only. There was a lengthy discussion regarding any contribution to be made by</p>	<p>AM  JG</p>

	<p>the VHMC and following this discussion it was agreed by the Committee that they would match the amount committed by the Parish Council - £4,000</p> <p>13.4 - Village Halls Week 17<sup>th</sup> – 23<sup>rd</sup> March – advert to be placed in Compass asking for volunteers</p> <p>13.5 - EV Charging points - committee agreed to leave for time being due to security concerns</p> <p>13.6 - A request has been made for a pizza van to make use of the car park. This was not approved as it would adversely affect the amount of rates the VH currently pays</p> <p>13.7 – AE had received a request from Jazz Scotland about performing at the hall. In light of Piano Man performing in October 2025, this was not approved</p>	
<b>14.0</b>	<b>Date of Next Meeting</b> – Monday 24 March 2025 at 7pm	