**Weston Village Hall Committee**

**(Reg. Charity No. 504511)**

**ANNUAL GENERAL MEETING**

*Held virtually*

**Tuesday 27th October 2020**

*Via Zoom*

**Present**: Angela Martin; Jackie Park; Gail Wray; Alison Elsmore; Irene Winter; Karen Campbell; Rob Park; Dave Elsmore.

**Apologies**: None received.

**1.** **Welcome:** Angela Martin, Chair of the Trustees and Management Committee, welcomed

 everyone to the AGM.

**2. Minutes of 7th May 2019:**

These were approved as an accurate record of the meeting by those present.

**3. Matters arising:** None.

**4. Chairs Report:**

Angela Martin presented her report to the meeting *To Be included here…..*

**5.0 Treasurer’s Report:** In Irene Winter Treasurer, presented the following report:-

 **Year ending 31st March 2020**

 **Objectives and activities**

 Our objectives are tomaintain the village hall in a state of good repair, to run an efficient booking system and to provide a safe, convenient and useful venue for village activities. We aim to keep the village hall facilities accessible to all members of the community and to make improvements where demand and resources allow.

 **Achievement and Performance**

 Income from hiring has risen this year by £1962.40. Most of this increase is in occasional hire for private parties and gatherings. We lost a mums and babies club during the year and gained a fly tying club as regular users. Local clubs and charities such as the Moira fund, Heart of Weston, Weston football club and St Andrew’s church continue to use our venue for their occasional fundraising activities such as quizzes. Local riding and cycling clubs also use our hall occasionally. Our financial success is due to the maintenance of an efficient enquiry and booking system, payment system and a clean and well equipped building.

 Our income from fundraising activities has fallen by £1803.38. We had two events the Village Hall Fete and the Christmas Fair, both were successful and thank you to everyone involved. Last year the fete was supported by some matched funding from Barclays Bank and benefited from good weather. Neither of these things happened this year and this is why the income from the fete has fallen. We should not be disheartened by the income from the Christmas fair; the event was very well attended and was very enjoyable. We purchased decorations, Christmas trees, internal and external fairy lights: all of which can be reused for future events.

 Maintenance expenses this year included roof repairs and repairs to the changing room doors and the boiler. We plan to replace the boilers next year and decorate the hall.

 Our gas and electricity bills continue to fall. Our water bill has risen as expected as our surplus funds in the Waterplus account have now been used.

 We pay £0.00 rates due mandatory and discretionary rate relief of approx. £4800.

 **Financial review**

 Our total funds have increased by 8,857.80 this year.

 We have two bank accounts now, one with a reserve fund of £10000 to cover emergencies. There is £27,179.94 in the regular bank account.

 **Future plans**

* To move a further £10000 into the reserve bank account.
* To finance the review and improvement of Weston Village Hall website.
* To continue with our development plan for maintenance and improvements in the next year. For example boiler replacement, redecoration, improvement to acoustic properties of the hall.
* Reinvestigation and negotiation of energy provision and cost.

AM Thanked Irene for her report and work as Treasurer throughout the year.

**6.0 Hall Bookings Report:**

 Jackie Park, Bookings Secretary, presented her report to the meeting, including:-

 The booking for 2019/20 were buoyant with regular users continuing to support the hall along with one off bookings. Many one off bookings have held repeat bookings i.e. Stafford Riding Club and Stafford Road Club – both cycling clubs.

 We have accommodated three christenings and one wedding during the year.

 The only negative has been that two separate parties for 16 year olds, resulted in complaints from the community regarding behaviour and noise. It was agreed to avoid teenage parties at the hall.

 AM Thanked Jackie for her work on hall bookings. The system used to administer the process is working well, with no enquiries going unanswered.

**7. Reports from Regular Users:** There has been no formal request for reports from our regular user this year. However we have received thanks for our work and support from Wombats and confirmation that ladies badminton are continuing to meet.

**8.0 Election of management committee:**

 Angela confirmed that she, Jackie, Irene, Gail, Karen, and Alison are offering themselves for re- election. No other candidates have come forward. The elections for posts were as follows:-

* Chair: Angela Martin: proposed by Gail Wray and

 seconded by Alison Elsmore.

* Treasurer: Irene Winter: proposed by Alison Elsmore and

 seconded by Angela Martin.

* Secretary: Alison Elsmore: proposed by Gail Wray and

 seconded by Irene Winter

* Bookings Secretary: Jackie Park: proposed by Karen Campbell and

 seconded by Irene Winter

* Parish Council Link: Gail Wray: proposed by Angela Martin and

 seconded by Alison Elsmore.

* Karen Campbell: propose by Alison Elsmore and

 seconded by Jackie Park.

Rob Park has agreed to continue a co-opted member of the committee. Dave Elsmore will continue to support the committee but not in any official way.

**9.0 Any other Business:**

 There being no further business Angela thanked everyone for attending and closed the Annual General Meeting.

 A meeting the committee was held immediately following the AGM.